



# CITY OF LOS ANGELES

## EAST HOLLYWOOD NEIGHBORHOOD COUNCIL

### Governing Board Meeting Minutes



ERIC GARCETTI – MAYOR

EAST HOLLYWOOD  
NEIGHBORHOOD COUNCIL  
CERTIFIED COUNCIL # 91  
APRIL 19, 2007

Monday, May 22, 2023  
7:00PM

**GOVERNING BOARD OFFICERS**  
Andoni Elias Nava - President  
Christopher Martinez - Vice President  
James Bennett - Treasurer  
Jeff Zarrinam - Corresponding Treasurer  
Jillian Schultz - Corresponding Secretary  
Natalie Chyba - Recording Secretary

P.O BOX 292359  
LOS ANGELES, CA 90029

Meeting Location  
4308 Burns Ave, Los Angeles, CA 90029

**GOVERNING BOARD MEMBERS**

Adi Bhairi  
Colter Carlisle  
Doug Haines  
Jennifer Lee  
Christopher Martinez  
Stephanie Park  
Lucine Poturyan  
Mike Sadler

ehnc@easthollywood.net  
[www.EastHollywood.net](http://www.EastHollywood.net)  
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Facebook: @easthollywoodnc  
Twitter: @easthollywoodnc

Via ZOOM  
<https://zoom.us/j/92805658816>  
Via Phone: (669) 900-6833  
Meeting ID: 928 0565 8816

This Governing Board meets the third Monday of each month at 7:00pm.

**VIEWING MEETING:** The public may join the meeting by [1] Going to [www.easthollywood.net](http://www.easthollywood.net) and joining via Zoom (Meeting ID 928 0565 8816) [2] Calling (669) 900-6833 (Meeting ID 928 0565 8816). When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial \*9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

**PUBLIC COMMENT:** Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment for agenda items is limited to 1 minute, with a cumulative total of 3 minutes for multiple agenda items. General public comment shall be limited to a cumulative total of 2 minutes, unless adjusted by the presiding officer of the Board.

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- I. Call to Order  
*Called to order at 7:08pm*
  - II. Roll Call  
*See [Roll Call](#) here*
  - III. Public Comment on Non-Agenda Items
  - IV. Community Reports  
*Updates received from groups in bold*
    - A. **CA Assembly District 51, Office of Assemblyperson Rick Chavez Zbur *Hannah Wenger***  
*AB 3 and AB 5 passed today*  
*AB 3 - California Offshore Wind & Jobs Act*

*AB 5 - Safe & Supportive Schools Act requires LGBTQ competency training for public school teachers in California*  
*10 of 11 bills Assemblymember Zbur's bills passed this year*  
*Homelessness, Housing, and Affordability, Climate Change & Environmental Issues, and Social Justice are his three topics*

*Website here - <https://a51.asmdc.org/>*

*Bill that would allow the continuation of virtual neighborhood council meetings passed the CA Senate today.*

- B. LAPD Report
- C. Neighborhood Prosecutor
- D. Budget Advocate Report
- E. **CD 13 Report, Office of Councilmember Hugo Soto-Martinez Karla Martinez**  
*HAWK signal will be installed at Fountain and Lyman*  
*LACC Conservation Corps is under contract with the City Council district for bulky item and trash pick up*  
*Council District is making a list of sidewalks and trees that need maintenance.*  
*Reach out to [karla.g.martinez@lacity.org](mailto:karla.g.martinez@lacity.org) for any questions/concerns.*
- F. City of LA Report, Office of Mayor Karen Bass
- G. CA Assembly District 52, Office of Assemblyperson Wendy Carillo
- H. LA County Supervisor Hilda Solis - District 1, Guadalupe Camberos
- I. LA County Supervisor Holly Mitchell - District 2, Daniel Park
- J. **Department of Neighborhood Empowerment, Joel Gonzalez**  
*End of Year Fiscal Dates:*  
*May 20, 2023 - Final date to submit an Event Approval Request*  
*June 1, 2023 - Final date to submit a check payment request*  
*June 20, 2023 - Final date for bank card transactions*
- K. Los Angeles Public Library - Cahuenga Library, Crystal Noe
- L. CA State Senator - District 24, Maria Elena Durazo

V. Community Voices (2 min per item)

- A. Thai CDC Update
- B. East Hollywood Bid (Jeff Zarrinam)
- C. Route 66 BID (Jeff Zarrinam)
- D. Hollywood Chamber of Commerce Foundation (Jeff Zarrinam)

VI. Announcements

- A. Upcoming elections and reminder about vacancies post-election.
- B. Update on Produce Box Event 5/21
- C. Update on Laundry Truck / Hope Center Partnership
- D. Update on Virtual/ in-person Meetings going forward - Next Board Meeting on 06/19

VII. Budget and Finance Action Items:

- A. Approval of the [March 2023 MER](#)  
*Passed.*
- B. Approval of the [April 2023 MER](#)  
*Passed.*
- C. **Discussion and Possible Action** approving up to \$5000 for the [LA Pride Village NPG](#)  
*Doug asked for an itemized list of what we are funding through the NPG. Steven clarified its for infrastructure for the day of (e.g., tents, restrooms, seating, stage equipment). This would specifically go to stage equipment.*  
*The total event is about \$300,000. Hollywood Hills West has put forward \$5,000 and a pending request out to several others.*

*The event is free and open to the public.*

*Doug made the point that it's 13% of our total annual budget for an event outside of our boundaries.*

*Jeff asked if they applied to Los Feliz Neighborhood Council and if they would be putting up a banner with our logo to provide a shout out / recognition. Steven clarified that yes - our logo will be added to the website and to sponsor banners.*

*Natalie asked about how much money is left in the budget and James clarified that these NPGs would likely be eating into FY2023-24 budget as we likely don't have enough in this year's budget to pay for these.*

*There was discussion on the max amount that members would be willing to contribute.*

*A member of the public chimed in also asking that the amount lower to \$3000 to allocate more money to the produce boxes.*

*\$3000 was passed.*

- D. **Discussion and possible action** approving up to \$2500 for the [Hope Center Laundry Machine NPG](#)  
*Natalie suggested a friendly amendment that we move to approve with the caveat that the Hope Center ensure members of the public can use the laundry machine for their clothing at least once a month, similar to the laundry truck event. denied as Kevin shared that they aren't able to do that. Kevin shared that the laundry machines would not be for members of the community and instead would be for internal operations (towels, aprons, bar rags) Stephanie, Colter, Olga, and Mike expressed support regardless of use.. Doug shared that if we do pass this, we are not necessarily achieving what we originally set out for and would want us to look into doing some kind of voucher program that pays for laundry at laundromats Mike asked for a cost estimate from Kevin for what it would cost to staff the laundry machine for use by community members. Kevin to report back. Passed \$2,500 with the caveat that Kevin get updated paperwork in, otherwise amount goes down to \$2080.49*
- E. **Discussion and possible action** approving up to \$4500 for [PESA NPG](#)  
*Seymour spoke to the program and shared that they have worked with students and these are the types of programs that they want to see. He also shared that these workshops would be funded regardless. Jeff stated he'd vote no since personnel can't be funded. Seymour clarified that these are 1099s and should be able to be paid. Motion to approve office skills and financial literacy workshops (\$3k). Passed.*
- F. **Discussion and Possible Action** regarding adopting a Standing Rule for NPGs to be turned in by March-May 31st as a deadline so determination can be made in April or May. (Bennett)

## VIII. Action Items

- A. **Consent Agenda:**
1. **Motion:** Approval of the March [minutes](#)
  2. **Motion:** Accepting the resignation of Lucine Poturyan from the EHNC (Martinez)
  3. **Motion:** Accepting the resignation of Adi Bhairi from the EHNC (Martinez)
  4. **Motion:** Accept Colter Carlisle as Chair of the Outreach Committee (Martinez)
  5. **Motion:** Accept Mike Sadler as Co-Chair of the Outreach Committee (Martinez)
- Approved.*
- B. **Discussion and Possible Action** regarding empty committee seats for the Outreach Committee (Martinez)

- IX. Committee Reports (1 min per item)
  - A. Arts & Culture (Schultz)
  - B. Budget & Finance (Bennett)
  - C. Business (Zarrinnam)
  - D. By Laws, Ethics & Standing Rules (Martinez)
    - a. [Bylaws](#)
    - b. [Standing Rules \(pdf version\)](#)
  - E. Executive Committee (Martinez)
  - F. Homelessness & Displacement Prevention (Sadler)
  - G. Outreach (Poturyan)
  - H. Planning & Land Use Management (Park)
  - I. Public Health, Safety & Sustainability (Martinez)
  - J. Youth & Education (Poturyan)
- X. Updates and Announcements from Board Members
  - A. [CIRCLE](#) Program Expansion (Schultz)
  - B. Update from Vice President (Martinez)
- XI. Adjournment  
*Adjourned 8:37pm due to loss of quorum.*

**AGENDAS & PUBLIC COMMENT:** Public comments on agenda items will be heard when the item is considered. Public comments on other matters within the council's jurisdiction may be made during the Public Comment period. Public comments are limited to two minutes per speaker. Action may be taken on any agenda item except Public Comment, announcements and reports. Actions may be reconsidered only if a motion for reconsideration is adopted at the same meeting where the action was taken. You may request a copy of printed materials that are distributed at the meeting. You may record the meeting by audio, video or photographic means as long as it is not disruptive. Meeting notices and agendas are posted at various locations (see list below). If you believe the council is not following the law or its own rules you may file a grievance in writing with copies to both the Chair and the Secretary. Please be respectful of others, even when you differ with them.

**COUNCIL PROCESS:** Everyone who lives, works, owns property, attends school, is a member of a faith organization or works in a non-profit organization that provides services within the boundaries of the East Hollywood Neighborhood Council is a "stakeholder." All stakeholders are members of the Council. Stakeholders elect a Governing Board to represent them. This Board is recognized as the decision-making entity by the City of Los Angeles and was elected on March 31, 2019. While the Board is an official decision-making entity, meetings are conducted as much as possible in a town hall format. Committees are open to anyone with an interest in East Hollywood. The East Hollywood Neighborhood Council depends on the active public participation of its diverse, dynamic and unique community for its success.

**POSTING SITES:** Meeting notices and agendas are posted at the following locations within East Hollywood (three days in advance for regular meetings and one day in advance for special meetings). The official posting is at **The Hollywood Hotel**, 1160 N. Vermont Avenue and on our website at [www.easthollywood.net](http://www.easthollywood.net). The agenda may also be posted at: (1) **Armen Realty**, 5111 W. Santa Monica Boulevard (2) **Stakeholder Residence**, 772 N. Kenmore (3) **Against The Stream**, 4300 W. Melrose, and (4) 4308 Burns Ave, Los Angeles, CA 90029 the **EHNC Meeting Space**. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS).

**NOTICE TO PAID REPRESENTATIVES:** If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**THE AMERICAN WITH DISABILITIES ACT:** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC ACCESS OF RECORDS:** In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at <http://www.easthollywood.net> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Andoni Elias Nava, [andonieliasnava@easthollywood.net](mailto:andonieliasnava@easthollywood.net).

**RECONSIDERATION AND GRIEVANCE PROCESS:** For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.easthollywood.net](http://www.easthollywood.net)