



CITY OF LOS ANGELES

EAST HOLLYWOOD NEIGHBORHOOD COUNCIL

Governing Board Meeting Minutes



ERIC GARCETTI – MAYOR

EAST HOLLYWOOD
NEIGHBORHOOD COUNCIL
CERTIFIED COUNCIL # 91
APRIL 19, 2007

Monday, May 16, 2022
7:00PM

GOVERNING BOARD OFFICERS
Nina Suarez - President
Jillian Schultz - Vice President
James Bennett - Treasurer
Jeff Zarrinam - Corresponding Treasurer
Andoni Elias Nava - Corresponding Secretary
Natalie Chyba - Recording Secretary

P.O BOX 292359
LOS ANGELES, CA 90029

GOVERNING BOARD MEMBERS

Adi Bhairi
Colter Carlisle
Wendy Gomez
Doug Haines
Paul Klees
Jennifer Lee
Christopher Martinez
Chelsea Mottern
Skylar Summers
Stephanie Park
Lucine Poturyan

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Via ZOOM
<https://zoom.us/j/92805658816>
Via Phone: (669) 900-6833
Meeting ID: 928 0565 8816

This Governing Board meets the third Monday of each month at 7:00pm.

VIEWING MEETING: The public may join the meeting by [1] Going to www.easthollywood.net and joining via Zoom (Meeting ID 928 0565 8816) [2] Calling (669) 900-6833 (Meeting ID 928 0565 8816).

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE EAST HOLLYWOOD NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

PUBLIC COMMENT: Members of the public may submit public comment for any agenda item or on matters not appearing on this Agenda within the Council’s jurisdiction either prior to the meeting or during the period allotted for public comment. Public comment may be submitted by [1] by clicking the ‘raise hand’ button via Zoom during the period allotted for public comment, or [2] by dialing *9 (if joining the meeting via telephone) to ‘raise hand’ during the period allotted for public comment. Public comment for agenda items is limited to 1 minute, with a cumulative total of 3 minutes for multiple agenda items. General public comment shall be limited to a cumulative total of 2 minutes.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council’s control, the meeting must be recessed or adjourned.

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- I. Call to Order
Called to order at 7:05pm

 - II. Roll Call
*Roll call and voter count can be found [here](#).
4 members of the public were also on the call.*

 - III. Public Comment on Non-Agenda Items
Comment from Chad: Confirming how to use the raise hand feature.

 - IV. Community Reports
Updates received from bolded groups.
 - A. LAPD Report

- B. Neighborhood Prosecutor
- C. Budget Advocate Report
- D. [CD 13 Report](#), Office of Councilmember Mitch O'Farrell, George Hakopiants
- E. City of LA Report, Office of Mayor Eric Garcetti, Serapia Kim
- F. CA Assembly District 43 Report, Assembly Member Laura Friedman, Seamus Garrity
- G. LA County Supervisor Hilda Solis - District 1, Guadalupe Camberos
- H. LA County Supervisor Holly Mitchell - District 2, Daniel Park
- I. **Department of Neighborhood Empowerment, Joel Gonzalez**
Los Angeles Congress of Neighborhoods update "Celebrating our City"
June 15th - Last day to submit a workshop proposal for the Congress of Neighborhoods "Future of LA - Celebrating our City" event
July 1st - Portal opens up for submittal of admin packets
- J. Los Angeles Public Library - Cahuenga Library, Crystal Noe
- K. CA State Senator - District 24, Maria Elena Durazo

V. Community Voices (2 min per item)

No updates.

- A. Thai CDC Update
- B. East Hollywood Bid (Jeff Zarrinnam)
- C. Route 66 BID (Jeff Zarrinnam)
- D. Hollywood Chamber of Commerce Foundation (Jeff Zarrinnam)

VI. Committee Reports (1 min per item)

Updates received from Committee chairs in bold

- A. Ad Hoc LGBTQ+ Allies (Summers)**
No meeting this month. Looking to do more events with CD13 soon. Likely meeting next month with Arts & Culture committee.
- B. Arts & Culture (Klees)**
Skylar provided an update. Artists came to discuss their Utility Box submissions. Paul still getting in contact with the Armenian Culture Center
Discussed a potential skate park at Barnsdall Art Park
- C. Budget & Finance (Bennett)**
Met this month with major items included in this governing board agenda. Will meet the 2nd Wednesday of June.
- D. Business (Zarrinnam)**
Colter provided an update. The Business Committee did not meet.
- E. By Laws, Ethics & Standing Rules (Martinez)**
By Laws have been submitted and approved.
- F. Executive Committee (Suarez)**
Met jointly with Budget & Finance. Meeting next month on June 15th
- G. Homelessness & Displacement Prevention (Gomez)**
Met this month and will be meeting June 13th
- H. Outreach (Poturyan)**
Met and discussed remastering the website and social media moving forward. Next meeting will be May 25th.
- I. Planning & Land Use Management (Park)**
Met the first Monday of the month to discuss the Westmoreland development on the agenda today.

- J. Public Health, Safety & Sustainability (Vacant)
- K. Youth & Education (Poturyan)

VII. Budget and Finance Action Items:

Roll call and voter count can be found [here](#).

A. **Discussion** Budget Update (Bennett)

B. **Discussion and possible action regarding [Admin Packet Budget](#).** (Bennett)

Yes: 11	No: 0	Abstain: 0	Ineligible: 0	Recused: 0	Absent: 6	Pass
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C. **Motion:** Approval of [April MER](#)

Yes: 12	No: 0	Abstain: 0	Ineligible: 0	Recused: 0	Absent: 5	Pass
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D. **Discussion and possible action regarding [website reconfiguration](#)** for up to \$4150. (Moore)

Wendy spoke to some technical challenges on the website that need to be addressed. Lucine says Outreach team was not consulted. Nina says: Not new, brought to the attention of Nina earlier in FY, now is the time to do it. Wendy says she works with 12 NCs across city, doing it for 15 + years, says experience is good. Colter proposing to move ahead, but agrees it is under Outreach's purview, although funds need to be spent. Lucine says she supports this, but for precedent thinks Outreach should be included moving forward. Nina says it was because of funding deadline. Nina asks what Outreach's concerns are. James says we are well under budget. Colter says no issues with proposal, just precedent. Lucine says other opinion was the whole point, already here and in support.

Andoni moves to approve

Colter seconds

Yes: 10	No: 2	Abstain: 0	Ineligible: 0	Recused: 0	Absent: 5	Pass
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E. **Discussion and possible action regarding [The Laundry Truck NPG](#)** for up to \$1200. (Angelica Naccarati)

Last Wednesday of the month following the Day of Hope event. This NPG covers two months of laundry truck services through the fiscal year. The event would be marketed at the Day of Hope event.

Doug pointed out that there is a high cost per load and would like the NC to look for more cost efficient ways to serve the community, such as coupons for local laundromats.

Doug also offered a washer/dryer machine that he could donate to The Hope Center that could be used at any time as opposed to just two days. He suggested that the cost of this NPG could be used to support the mechanical needs at The Hope Center to get the laundry machines plugged in.

Nina highlighted that we do not know if the Hope Center is interested in a washer/dryer available at all times. She also pointed out that this service is about restoring dignity as well as providing a service, which cannot be ignored.

Wendy stated that we are partnering with the Laundry Truck with the Hope Center due to the Hope Center's success in marketing their services in the past. She also pointed out that the Laundry Truck has a very positive reputation citywide, including prior contracts with LAUSD. She also suggested that Doug's idea of coupons or a permanent washer/dryer at the Hope Center are also viable strategies that could be considered in addition to the laundry truck.

Andoni echoed Wendy and Nina's points.

Public comment from Chad: Looking for a public program to clean our streets.

Nina directed Chad to George at CD13 who can assist with sidewalk and street cleaning.

Yes: 10	No: 1	Abstain: 1	Ineligible: 0	Recused: 0	Absent: 5	Pass
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F. **Motion:** Approval of [Roxy Blazey](#)'s utility box mural application for \$250 microgrant (CIP) with recommended location of Santa Monica & Hobart (Klees)

Skylar recused herself as this is their partner's submission.

Yes: 11	No: 0	Abstain: 0	Ineligible: 0	Recused: 1	Absent: 5	Pass
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G. **Motion:** Approval of [Tommy Bui](#)'s utility box mural application for \$250 microgrant (CIP) with recommended location of Hollywood & Harvard (Klees)

Yes: 10	No: 1	Abstain: 1	Ineligible: 0	Recused: 0	Absent: 5	Pass
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H. **Motion:** Approval of [Vanessa Morrow](#)'s utility box mural application for \$250 microgrant (CIP) with recommended location of Fountain & Edgemont (Klees)

Yes: 12	No: 0	Abstain: 0	Ineligible: 0	Recused: 0	Absent: 5	Pass
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I. **Motion:** Approval of [Ricky Sencion](#)'s utility box mural application for \$250 microgrant (CIP) with recommended location of Sunset & Vermont (Klees)

Yes: 11	No: 1	Abstain: 0	Ineligible: 0	Recused: 0	Absent: 5	Pass
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J. **Discussion of Important Dates:**

1. May 20 - Final date to request an event approval for the current fiscal year using current fiscal year funds
2. June 1 - Final date to submit a check payment request using current fiscal year funds
3. June 20 - Final day for any bank card transactions using current fiscal year funds.

VIII. Action Items

A. **Consent Agenda**

1. **Motion:** Approval of the [April Minutes](#) (Chyba)

Doug abstained citing his comments the two prior meetings requesting that the meeting minutes be PDF'ed as he struggles to view the Google document

Yes: 11	No: 0	Abstain: 1	Ineligible: 0	Recused: 0	Absent: 5	Pass
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2. **Motion:** Appointment of Colter Carlisle to Planning and Land Use Management Committee (Park)

Yes: 12	No: 0	Abstain: 0	Ineligible: 0	Recused: 0	Absent: 5	Pass
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B. **Discussion and Possible Action:** Motion to submit a CIS in support of [Council File: 22-0265](#): Rental Access Ordinance / Landlord Prohibitions / Credit Reports / Automated Tenant Screening / COVID-19 Emergency Period / Rent and Utility Bill Non-Payment / Rental Assistance Program (Gomez)

Yes: 12	No: 0	Abstain: 0	Ineligible: 0	Recused: 0	Absent: 5	Pass
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C. **Discussion and Possible Action:** Motion to support the proposed project at [1131 N Westmoreland Ave.](#) with the following conditions:

1. Installation of a publicly available pet waste station on the premises
2. Installation of a Dept. of Forestry-compliant tree and low-lying landscaping in the parkway area
3. Reservation of one additional unit at rent affordable to a low-income individual or family

Nina elevated concerns that because there are six parking stalls and seven units there is a concern that the most affordable unit would not receive a parking stall. Doug shared that TOC projects are required to dedicate at least one parking stall to each affordable unit

Doug shared that because this is a TOC project, there would not be a hearing process

Doug raised concerns that he does not see a demolition permit and feels for certain that the lot was illegally demolished

Colter asked whether we can table this, whether the City would approve it anyway regardless of our decision. Nina confirmed she can table it and Doug stated that the City would be required to approve it.

Yes: 9	No: 0	Abstain: 3	Ineligible: 0	Recused: 0	Absent: 5	Pass
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IX. Announcements

A. CIP process

B. Produce box giveaway and volunteer shifts

Thank you to the volunteers that made the produce box event happen yesterday! Please spread the word that we are looking for two additional senior community members

C. Open vacant seat for Public Health, Safety & Sustainability Committee

Community members can apply through the EHNC website

June 18th is "Budget Day" - there will be another City Budget meeting. You can find more details online on the Budget Advocate website

X. Adjournment

Adjourned at 9:19pm

AGENDAS & PUBLIC COMMENT: Public comments on agenda items will be heard when the item is considered. Public comments on other matters within the council's jurisdiction may be made during the Public Comment period. Public comments are limited to two minutes per speaker. Action may be taken on any agenda item except Public Comment, announcements and reports. Actions may be reconsidered only if a motion for reconsideration is adopted at the same meeting where the action was taken. You may request a copy of printed materials that are distributed at the meeting. You may record the meeting by audio, video or photographic means as long as it is not disruptive. Meeting notices and agendas are posted at various locations (see list below). If you believe the council is not following the law or its own rules you may file a grievance in writing with copies to both the Chair and the Secretary. Please be respectful of others, even when you differ with them.

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COUNCIL PROCESS: Everyone who lives, works, owns property, attends school, is a member of a faith organization or works in a non-profit organization that provides services within the boundaries of the East Hollywood Neighborhood Council is a "stakeholder." All stakeholders are members of the Council. Stakeholders elect a Governing Board to represent them. This Board is recognized as the decision-making entity by the City of Los Angeles and was elected on March 31, 2019. While the Board is an official decision-making entity, meetings are conducted as much as possible in a town hall format. Committees are open to anyone with an interest in East Hollywood. The East Hollywood Neighborhood Council depends on the active public participation of its diverse, dynamic and unique community for its success.

POSTING SITES: Meeting notices and agendas are posted at the following locations within East Hollywood (three days in advance for regular meetings and one day in advance for special meetings). The official posting is at **The Hollywood Hotel**, 1160 N. Vermont Avenue and on our website at www.easthollywood.net. The agenda may also be posted at: (1) **Armen Realty**, 5111 W. Santa Monica Boulevard (2) **Stakeholder Residence**, 772 N. Kenmore (3) **Against The Stream**, 4300 W. Melrose. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS).

NOTICE TO PAID REPRESENTATIVES: If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

THE AMERICAN WITH DISABILITIES ACT: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS: In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at <http://www.easthollywood.net> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Andoni Elias Nava, andonieliasnava@easthollywood.net.

RECONSIDERATION AND GRIEVANCE PROCESS: For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.easthollywood.net