



CITY OF LOS ANGELES

EAST HOLLYWOOD NEIGHBORHOOD COUNCIL Governing Board Meeting Minutes



ERIC GARCETTI – MAYOR

EAST HOLLYWOOD
NEIGHBORHOOD COUNCIL
CERTIFIED COUNCIL # 91
APRIL 19, 2007

Monday, March 21, 2022
7:00PM

GOVERNING BOARD OFFICERS

Nina Suarez - President
Jillian Schultz - Vice President
James Bennett - Treasurer
Jeff Zarrinam - Corresponding Treasurer
Andoni Elias Nava - Corresponding Secretary
Natalie Chyba - Recording Secretary

P.O BOX 292359
LOS ANGELES, CA 90029

Via ZOOM

<https://zoom.us/j/92805658816>

GOVERNING BOARD MEMBERS

Adi Bhairi
Colter Carlisle
Wendy Gomez
Doug Haines
Paul Klees
Estalyn Marquis
Christopher Martinez
Chelsea Mottern
Skylar Summers
Stephanie Park
Lucine Poturyan

ehnc@easthollywood.net

www.EastHollywood.net

IG: @easthollywoodnc

Facebook: @easthollywoodnc

Twitter: @easthollywoodnc

Via Phone: (669) 900-6833

Meeting ID: 928 0565 8816

This Governing Board meets the third
Monday of each month at 7:00pm.

VIEWING MEETING: The public may join the meeting by [1] Going to www.easthollywood.net and joining via Zoom (Meeting ID 928 0565 8816) [2] Calling (669) 900-6833 (Meeting ID 928 0565 8816).

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE EAST HOLLYWOOD NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

PUBLIC COMMENT: Members of the public may submit public comment for any agenda item or on matters not appearing on this Agenda within the Council's jurisdiction either prior to the meeting or during the period allotted for public comment. Public comment may be submitted by [1] by clicking the 'raise hand' button via Zoom during the period allotted for public comment, or [2] by dialing *9 (if joining the meeting via telephone) to 'raise hand' during the period allotted for public comment. Public comment for agenda items is limited to 1 minute, with a cumulative total of 3 minutes for multiple agenda items. General public comment shall be limited to a cumulative total of 2 minutes.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

-
- I. Call to Order
Called to order at 7:04pm
 - II. Roll Call
Roll call can be found [here](#).
 - III. Public Comment on Non-Agenda Items
 - IV. Community Reports
*Representatives from the groups in **bold** were in attendance and provided an update.*
 - A. LAPD Report
 - B. Neighborhood Prosecutor
 - C. Budget Advocate Report
 - D. **CD 13 Report, Office of Councilmember Mitch O'Farrell, George Hakopiants**

Housing is Key program, provided by CA state, application closing on March 31 - please go to housing.ca.gov for info and application.

*LADWP also has assistance program for people behind on bills - LADWP Cares, ladwp.com/cares
Next round of sidewalk repair coming back to EH, on Heliotrope, then La Mirada, by Hobart. Some funding set aside for other sidewalks that need help.*

Working with KYCC for special free tree giveaway for Arbor Day (29th) but going to be done on that Saturday (30th). 50-60 trees available, you can register to pick one up at Wilshire Branch Library, now also in our district.

E. City of LA Report, Office of Mayor Eric Garcetti, Serapia Kim

*The City of Los Angeles, Economic and Workforce Development Department (EWDD) will provide Microenterprise Recovery Grants to eligible microenterprises located in the city that need financial assistance to aid in their recovery from the COVID-19 pandemic. bit.ly/Microenterprise
3/22 2-4pm City is hosting an information seminar for Non-profit organizations. Will be reviewing the Regional Alliance Marketplace for Procurement (RAMP) process to help non-profits navigate the procurement process. More information can be found at cnmsocal.org/events
CA Assembly District 43 Report, Assembly Member Laura Friedman, Seamus Garrity*

F. LA County Supervisor Hilda Solis - District 1, Guadalupe Camberos

G. LA County Supervisor Holly Mitchell - District 2, Daniel Park

H. Department of Neighborhood Empowerment, ~~Jose Galdamez~~ Joel Gonzalez

*Political and legislative advocacy workshop is available via recording
Community Impact Statement virtual hall will be held from 6-9pm on 3/31
2023 Neighborhood Council Elections are coming up. Joel will be working with the NC to come up with ideas to promote the election to increase participation
Upcoming NC funding trainings on 3/22, 4/12, 4/26
Upcoming Neighborhood Purpose Grants on 4/7, 4/21
Bylaw amendments are due 4/1*

I. Los Angeles Public Library - Cahuenga Library, Crystal Noe

J. CA State Senator - District 24, Maria Elena Durazo

K. LA Department of Transportation - Slow Streets Phase 2, Kevin Ocubillo

*Phase 2 is primarily about implementing more permanent materials, including bollards, gateway treatments, painted medians, and signage
LADOT is working on standardized designs for these treatments. At least 2-4 months lead time
Kevin to follow up on design treatment options at the Alexandria/Melrose and Vermont/Lexington intersections*

V. Community Voices (2 min per item)

A. Thai CDC Update

B. East Hollywood Bid (Jeff Zarrinam)

C. Route 66 BID (Jeff Zarrinam)

Collecting petition signatures to start this BID. If you are interested, reach out to Jeff

D. Hollywood Chamber of Commerce (Jeff Zarrinam)

"Keep Hollywood Beautiful" banners are being installed.

Hollywood Roosevelt Hotel will have a new gala

Jeff is terming out of his time on the BID this year

VI. Committee Reports (1 min per item)

*Representatives from the groups in **bold** were in attendance and provided an update.*

A. Ad Hoc LGBTQ+ Allies (Summers)

Did not meet.

- B. Arts & Culture (Schultz)**
Did not meet.
- C. Budget & Finance (Bennett)**
Did not meet.
- D. Business (Zarrinam)**
Did not meet
- E. By Laws, Ethics & Standing Rules (Martinez)**
Met and today's agenda will cover major takeaways
- F. Executive Committee (Suarez)**
Special exec meeting.
- G. Homelessness & Displacement Prevention (Gomez)**
 - a. Select date for committee meeting moving forward.
Second Monday of the month. Next meeting April 11
- H. Outreach (Poturyan)**
 - a. Update on Swag
 - b. Update on Business Cards
 - c. Reusable Tote?

Outreach committee is working on order swag
- I. Planning & Land Use Management (Marquis)**
Met this month and have a corresponding agenda item related to our last meeting.
- J. Public Health, Safety & Sustainability (Marquis)**
Did not meet
- K. Youth & Education (Poturyan)**

VII. Budget and Finance Action Items:

See motions, seconds, and vote counts on the vote spreadsheet [here](#). The voter count was 14 board members for this meeting.

- A. **Motion:** Approval of [February Monthly Expense Report](#) (MER) (Bennett)
Motion passes with 12 yes, 1 abstain, 1 ineligible, and 3 absent voters
- B. Budget Update (Bennett)
No budget remains for NPGs this year. \$3k has been earmarked for swag

VIII. Action Items

See motions, seconds, and vote counts on the vote spreadsheet [here](#). The voter count was 14 board members for this meeting.

- A. **Consent Agenda**
 - 1. **Motion:** Approval of the [February 2022 Governing Board Minutes](#) (Chyba)
 - 2. Motion to accept resignation of Estalyn Marquis from the EHNC Governing Board, Planning and Land Use Management Committee, Public Health, Safety, & Sustainability Committee.
Neighborhood council members
 - 3. Motion to accept resignation of Andoni Elias Nava from the Arts and Culture Committee.
Consent agenda items pass with 13 yes votes, 0 abstain, 1 ineligible, and 3 absent voters
- B. Motion to appoint Jennifer Lee to the Faith Based Representative (Now At-Large) (Suarez)
Jennifer has been a board member in the past. She currently works at PATH and is an East Hollywood stakeholder. She is interested in joining the Homelessness & Anti-Displacement Committee
- C. Motion to support application for a conditional use beverage permit application for 5227 W Sunset Blvd. (Jeff Zarrinam)
Doug elevated that the most contentious issues in East Hollywood are venues for selling alcohol sales. Krista (applicant rep) shared that they have a letter of non opposition from PD

*Andoni shared that because the application was not linked, he will have to abstain
Krista shared that most of the clientele are local folks who walk to the market and are looking for this to be a one-stop-shop.*

D. Discussion and possible action regarding creation of the [EHNC Standing Rules](#). (Martinez)

Chris presents and explains new standing rules, Nina asks what an "EHNC Director" means when chairing a committee. (Standing Rule #2)

- *Joel clarified that the "EHNC Director" is referring to a Board Member, as opposed to a stakeholder*

Nina motions with the update to suggests that we approve the standing rules with the update to define "EHNC Director" as an elected or appointed EHNC Board Member

Doug brought up that updating the Standing Rules to only allow a board member to chair a committee as opposed to a member of the public.

Motion approved with 13 yes votes.

E. Discussion and possible action regarding amendments to board member feedback on [EHNC Bylaws](#) (Martinez) (Carlisle)

1. Article II Section G (Add)

Doug requests that this is removed as it suggests that the EHNC has historically been discriminatory, which Doug feels is untrue.

Adi and Jillian responded that the language is not written specifically targeted at the EHNC and instead about legal and political bodies at large

Nina and Skylar both provided examples where neighborhood councils have been discriminatory both in the distance and recent past

Andoni shared that the way he reads this is as an effort to demonstrate our commit to creating a more equitable government structure.

Passes with 13 yes votes and 1 no vote.

2. Article V Section 1 Subsection 13, 14, 15 (Seat Definitions) (Modified)

Passes with 14 yes votes.

3. Article V Section 11 (Martinez)

Passes with 13 yes votes and 1 no.

4. Article VII

Passes with 13 yes votes and 1 abstention

5. Discussion and action on whether to combine At-Large Seat A and Seat C to a ["top-two election"](#) format. (Carlisle)

Nina shared that this is a great idea but asked why this same thing wasn't done for At-Large Seats B and D.

Colter clarified that B and D are staggered and run at different times, so will not conflict.

Jillian clarified that this is only going to be applicable in 2023, and then the board positions switch term limits.

James motioned for approval of the amendment with the modification that any at-large seats that run in parallel be run as a "top-two election"

Passes with 14 yes votes.

6. Discussion and possible action on Redistricting. (Haines)

Doug elevated that there are just too many people in each East Hollywood district to be able to do due diligence in meeting all our constituents. He would like to see the EHNC expand the number of districts to address this. James expressed support.

Nina thanked Doug but emphasized that no language has been shared, so we cannot move forward with any by-laws amendments at this point.

7. Discussion and possible action regarding [Standing Rules Application](#). (Martinez)

Passes with 12 yes votes.

IX. Announcements

- A. Bylaws Next Steps/Unavailability (Schultz)
- B. Announcement [Mandatory Composting](#).
- C. Announcement on vacant Public Health & Safety Representative. *Stephanie would like to join committee, will need to find new chair, in meantime, Chris is co-chair and can agendize.*
- D. Update on Produce Box Event (Suarez)

X. Adjournment

Meeting adjourned at 10:06pm

AGENDAS & PUBLIC COMMENT: Public comments on agenda items will be heard when the item is considered. Public comments on other matters within the council's jurisdiction may be made during the Public Comment period. Public comments are limited to two minutes per speaker. Action may be taken on any agenda item except Public Comment, announcements and reports. Actions may be reconsidered only if a motion for reconsideration is adopted at the same meeting where the action was taken. You may request a copy of printed materials that are distributed at the meeting. You may record the meeting by audio, video or photographic means as long as it is not disruptive. Meeting notices and agendas are posted at various locations (see list below). If you believe the council is not following the law or its own rules you may file a grievance in writing with copies to both the Chair and the Secretary. Please be respectful of others, even when you differ with them.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

COUNCIL PROCESS: Everyone who lives, works, owns property, attends school, is a member of a faith organization or works in a non-profit organization that provides services within the boundaries of the East Hollywood Neighborhood Council is a "stakeholder." All stakeholders are members of the Council. Stakeholders elect a Governing Board to represent them. This Board is recognized as the decision-making entity by the City of Los Angeles and was elected on March 31, 2019. While the Board is an official decision-making entity, meetings are conducted as much as possible in a town hall format. Committees are open to anyone with an interest in East Hollywood. The East Hollywood Neighborhood Council depends on the active public participation of its diverse, dynamic and unique community for its success.

POSTING SITES: Meeting notices and agendas are posted at the following locations within East Hollywood (three days in advance for regular meetings and one day in advance for special meetings). The official posting is at **The Hollywood Hotel**, 1160 N. Vermont Avenue and on our website at www.easthollywood.net. The agenda may also be posted at: (1) **Armen Realty**, 5111 W. Santa Monica Boulevard (2) **Stakeholder Residence**, 772 N. Kenmore (3) **Against The Stream**, 4300 W. Melrose. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS).

NOTICE TO PAID REPRESENTATIVES: If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

THE AMERICAN WITH DISABILITIES ACT: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS: In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at <http://www.easthollywood.net> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Andoni Elias Nava, andonieliasnava@easthollywood.net.

RECONSIDERATION AND GRIEVANCE PROCESS: For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.easthollywood.net