



# CITY OF LOS ANGELES

EAST HOLLYWOOD NEIGHBORHOOD COUNCIL



ERIC GARCETTI – MAYOR

EAST HOLLYWOOD  
NEIGHBORHOOD COUNCIL  
CERTIFIED COUNCIL # 91  
APRIL 19, 2007

## Joint Executive and Budget & Finance Committee Meeting

**GOVERNING BOARD OFFICERS**  
Nina Suarez - President  
Jillian Schultz - Vice President  
James Bennett - Treasurer  
Jeff Zarrinam - Corresponding Treasurer  
Andoni Elias Nava - Corresponding  
Secretary  
Natalie Chyba - Recording Secretary

P.O BOX 292359  
LOS ANGELES, CA 90029

**Wednesday, December 15, 2021  
7:00pm**

**GOVERNING BOARD MEMBERS**

Lucine Poturyan  
Adi Bhairi  
Colter Carlisle  
Wendy Gomez  
Doug Haines  
Joshua Lamb  
Estalyn Marquis  
Christopher Martinez  
Chelsea Mottern  
Skylar Summers  
Stephanie Park

ehnc@easthollywood.net  
[www.EastHollywood.net](http://www.EastHollywood.net)  
IG: @easthollywoodnc  
Facebook: @easthollywoodnc  
Twitter: @easthollywoodnc

**Executive Chair:** Nina Suarez  
**Executive Co-Chair:** Jillian Schultz  
**Executive Members:** James Bennett, Jeff  
Zarrinam, Andoni Elias Nava & Natalie Chyba

This Executive Committee meets the  
second Wednesday of each month at  
7:00pm.

**Budget & Finance Chair:** James Bennett  
**Budget & Finance Co-Chair:** Jeff Zarrinam  
**Budget & Finance Member:** Nina Suarez

Via ZOOM

<https://zoom.us/j/91539547845>

Via Phone: (669) 900-6833

Meeting ID: 915 3954 7845

**VIEWING MEETING:** The public may join the meeting by [1] Going to [www.easthollywood.net](http://www.easthollywood.net) and joining via Zoom (Meeting ID 915 3954 7845) [2] Calling (669) 900-6833 (Meeting ID 915 3954 7845).

**PUBLIC COMMENT:** Members of the public may submit public comment for any agenda item or on matters not appearing on this Agenda within the Council's jurisdiction either prior to the meeting or during the period allotted for public comment. Public comment may be submitted by [1] by clicking the 'raise hand' button via Zoom during the period allotted for public comment, or [2] by dialing \*9 (if joining the meeting via telephone) to 'raise hand' during the period allotted for public comment. Public comment for agenda items is limited to 1 minute, with a cumulative total of 3 minutes for multiple agenda items. General public comment shall be limited to a cumulative total of 2 minutes.

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### Executive Committee

- I. Call to Order
- II. Public Comment on Non-Agenda Items
- III. Roll Call
- IV. Action items
  - A. **Discussion and possible action** regarding Art & Culture Representative.
    1. Interview with candidate Jose Fernando.

- B. **Discussion and possible action** on updates on new google folder organization and management. (Chyba)
- C. **Discussion and possible action** regarding on Facebook transfer page to add to Hootsuite. (Poturyan)
- D. Discussion and possible action regarding Domain name and hosting credential information. (Suarez)
- E. **Discussion and possible action** regarding authorizing contact list for Moore Business. (Suarez)
- F. **Discussion** regarding language and promotion surrounding the Business Committee Meeting on November 23. (Schultz)
- G. **Discussion and possible action** regarding agenda items that have been submitted. (Suarez)

V. New/Old Business

- A. Produce Box Event
- B. Governing Board Minutes
- C. Next Executive Board meeting

VI. Adjournment

**Budget & Finance Committee**

I. Call to Order

II. Public Comment on Non-Agenda Items

III. Roll Call

IV. Action items

- A. **Discussion and review** of [November MER](#).
- B. **Discussion and possible action** regarding [NPG for Ascencia](#) for up to \$5,000.
- C. **Discussion and possible action** regarding update on NPG Approved NPG Applications.
- D. **Discussion and possible action** regarding update grading our [Google Workspace Business Starter to Google Workspace Business Standard](#) up to \$100.
- E. **Discussion and possible action** regarding amending the Budget Google Suite line item to reflect new prices, from \$1440 to \$2880.
- F. **Discussion and possible action** regarding approval of [Moore Business invoice](#) for up to \$552.50.
- G. **Discussion and possible action** update Moore Business as our webmaster for up to \$4330.
- H. **Discussion and possible action** update [Fiscal Year Administrative Packet](#).
- I. **Discussion and possible action** on East Hollywood [Neighborhood Council Inventory Reports](#)
- J. **Discussion and possible action** regarding the procurement of [Walkie Talkies](#) for up to \$60.

V. New/Old Business

- A. Next Budget & Finance meeting

VI. Adjournment

item except Public Comment, announcements and reports. Actions may be reconsidered only if a motion for reconsideration is adopted at the same meeting where the action was taken. You may request a copy of printed materials that are distributed at the meeting. You may record the meeting by audio, video or photographic means as long as it is not disruptive. Meeting notices and agendas are posted at various locations (see list below). If you believe the council is not following the law or its own rules you may file a grievance in writing with copies to both the Chair and the Secretary. Please be respectful of others, even when you differ with them.

**COUNCIL PROCESS:** Everyone who lives, works, owns property, attends school, is a member of a faith organization or works in a non-profit organization that provides services within the boundaries of the East Hollywood Neighborhood Council is a "stakeholder." All stakeholders are members of the Council. Stakeholders elect a Governing Board to represent them. This Board is recognized as the decision-making entity by the City of Los Angeles and was elected on March 31, 2019. While the Board is an official decision-making entity, meetings are conducted as much as possible in a town hall format. Committees are open to anyone with an interest in East Hollywood. The East Hollywood Neighborhood Council depends on the active public participation of its diverse, dynamic and unique community for its success.

**POSTING SITES:** Meeting notices and agendas are posted at the following locations within East Hollywood (three days in advance for regular meetings and one day in advance for special meetings). The official posting is at **The Hollywood Hotel**, 1160 N. Vermont Avenue and on our website at [www.easthollywood.net](http://www.easthollywood.net). The agenda may also be posted at: (1) **Armen Realty**, 5111 W. Santa Monica Boulevard (2) **Stakeholder Residence**, 772 N. Kenmore (3) **Against The Stream**, 4300 W. Melrose.

**THE AMERICAN WITH DISABILITIES ACT:** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Faye Altobar, [favealtobar@easthollywood.net](mailto:favealtobar@easthollywood.net).

**PUBLIC ACCESS OF RECORDS:** In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at <http://www.easthollywood.net> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Gesselly Marroquin, [gessellymarroquin@easthollywood.net](mailto:gessellymarroquin@easthollywood.net).