Monthly Expenditure Report

Reporting Month: November 2020 **Budget Fiscal Year: 2020-2021**

NC Name: East Hollywood Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	**Total Spent**	**Remaining Balance**	**Outstanding**	**Commitments**	**Net Available**
$25052.57	$1644.50	$23408.07	$0.00	$0.00	$23408.07

Monthly Cash Flow Analysis					
Budget Category	**Adopted Budget**	**Total Spent this Month**	**Unspent Budget Balance**	**Outstanding**	**Net Available**
Office	$27815.24	$599.50	$14408.07	$0.00	$14408.07
Outreach		$0.00		$0.00	
Elections		$545.00		$0.00	
Community Improvement Project	$2500.00	$0.00	$2500.00	$0.00	$2500.00
Neighborhood Purpose Grants	$5000.00	$500.00	$3500.00	$0.00	$3500.00
Funding Requests Under Review: $0.00		Encumbrances: $0.00		Previous Expenditures: $13262.67	

Expenditures						
#	**Vendor**	**Date**	**Description**	**Budget Category**	**Sub-category**	**Total**
1	GOOGLE GSUITE_easthol	11/02/2020	Monthly google suite fee	General Operations Expenditure	Office	$104.31
2	MAILCHIMP MISC	11/06/2020	contact management subscription	General Operations Expenditure	Office	$14.99
3	DANNYCOHEN.DESIGN	11/12/2020	website design and management	General Operations Expenditure	Office	$310.00
4	COPYCAT LA	11/17/2020	Printing of informational materials for community member awareness of board openings, as approved in admin packet	General Operations Expenditure	Elections	$545.00
5	EXTRA SPACE 0353	11/27/2020	monthly storage payment as approved in admin packet	General Operations Expenditure	Office	$170.20
6	Resisterhood LA, Inc.	10/26/2020	Approval of up to $500 to purchase supplied for 100 hygiene kits to be distributed to homeless neighbors in East Hollywood	Neighborhood Purpose Grants		$500.00
	Subtotal:					**$1644.50**

Outstanding Expenditures						
#	**Vendor**	**Date**	**Description**	**Budget Category**	**Sub-category**	**Total**

	Subtotal: Outstanding	**$0.00**

Invoice

Invoice number: 3811862837

Google LLC
1600 Amphitheatre Pkwy
Mountain View, CA 94043
United States
Federal Tax ID: 77-0493581

Bill to

Jeff Zarrinnam
East Hollywood Neighborhood Council
1160 North Vermont Avenue
Los Angeles, CA 90029
United States

Details

Invoice number	3811862837
Invoice date	Oct 31, 2020
Billing ID	2739-4331-1509
Domain name	easthollywood.net

Google Cloud - G Suite

Total in USD **$104.31**

Summary for Oct 1, 2020 - Oct 31, 2020

Subtotal in USD	$104.31
Tax (0%)	$0.00
Total in USD	$104.31

You will be automatically charged for any amount due.

Google Invoice

Invoice number: 3811862837

Subscription	Description	Interval	Quantity	Amount($)
G Suite Basic	Usage	Oct 1 - Oct 19	17	62.51
G Suite Basic	Usage	Oct 20 - Oct 31	18	41.80

Subtotal in USD	$104.31
Tax (0%)	$0.00
Total in USD	**$104.31**

Need help understanding the charges on your invoice? Click here for detailed explanations
https://support.google.com/a?p=gsuite-bills-and-charges

Rogelio Pardo <rogeliopardo@easthollywood.net>

Mailchimp Invoice

2 messages

'No Reply - Mailchimp' via MailChimp <MailChimp@easthollywood.net> Thu, Nov 5, 2020 at 11:24 PM
Reply-To: No Reply - Mailchimp <no-reply@mailchimp.com>
To: mailchimp@easthollywood.net

Your order has been processed.

Invoice MC10318325

Processed on Nov 05, 2020 11:24 pm Los Angeles.

Standard plan 500 contacts 6000 email sends	**$14.99**
Subtotal	**$14.99**
Taxes Tax	**$0.00**
Total	**$14.99**

Paid via Mast card ending in 5122 $14.99

on November 05, 2020

Issued to *Issued by*

Jeff Zarrinnam
EastHollywoodNC
mailchimp@easthollywood.net
200 N Spring St Los Angeles, CA 90012-4801

Mailchimp
c/o The Rocket Science Group, LLC
675 Ponce De Leon Ave NE
Suite 5000
Atlanta, GA 30308 USA
www.mailchimp.com
US EIN 58-2554149

View In Your Account

Sales Tax was not applied to this purchase.

© 2001-2020 Mailchimp®, All Rights Reserved.

675 Ponce De Leon Ave NE • Suite 5000 • Atlanta, GA 30308 USA

Contact Us • Terms of Use • Privacy Policy • Unsubscribe

Ninoska Suarez <ninoskasuarez@easthollywood.net> Thu, Nov 5, 2020 at 11:26 PM
To: BudgetCommittee@easthollywood.net

Best regards,

Nina Suárez

Begin forwarded message:

From: 'No Reply - Mailchimp' via MailChimp <MailChimp@easthollywood.net>
Date: November 5, 2020 at 11:24:39 PM PST
To: mailchimp@easthollywood.net
Subject: Mailchimp Invoice
Reply-To: No Reply - Mailchimp <no-reply@mailchimp.com>

[Quoted text hidden]

Danny Cohen Design

Invoice

4000 Sunset Dr.
Los Angeles CA 90027
United States
+1 202-997-1776

Invoice number **EHNC-0007**
Date of issue **Nov 12, 2020**
Date due **Dec 12, 2020**

Bill to
East Hollywood Neighborhood Council
P.O. Box 292359
Los Angeles, California 90027
United States
+13236393462
rogeliopardo@easthollywood.net

Ship to
East Hollywood Neighborhood Council
P.O. Box 292359
Los Angeles, California 90027
United States
+13236393462

$310.00 due December 12, 2020

Thank you for your business!

Description	Qty	Unit price	Amount
NOV 12 – DEC 12, 2020			
Website Maintenance & Service (EHNC)	1	$310.00	$310.00
		Subtotal	$310.00
		Amount due	$310.00

Pay $310.00 with ACH or wire transfer
Bank WELLS FARGO BANK, N.A.
Routing 121000248
Account 40630130424573310
SWIFT WFBIUS6S

Pay $310.00 with card
Visit **invoice.stripe.com/i/acct_1GoCQ6Hh9kqVLPR1/invst_INW2RQSwkWNMFTPsJc5SxMqKCGePfMD**

Questions? Call Danny Cohen Design at +12029971776.

Please let me know if you have any questions or concerns — danny@dannycohen.design

Pay $310.00 with ACH or wire transfer

Bank	WELLS FARGO BANK, N.A.
Routing	121000248
Account	40630130424573310
SWIFT	WFBIUS6S

Pay $310.00 with card

Visit **invoice.stripe.com/i/acct_1GoCQ6Hh9kqVLPR1/invst_INW2RQSwkWNMFTPsJc5SxMqKCGePfMD**

Questions? Call Danny Cohen Design at +12029971776.

CopyCat

2046 Hillhurst Ave., Los Angeles, CA 90027
tel. 323.913.0360 fax. 323.913.0357

COMPANY:	EMAIL:	DATE:
EHNC		November 13, 2020

QTY	Pages	Description	Price	Amount
500	2	double sided color printing	$ 0.25	$ 250.00
500	2	double sided color printing	$ 0.25	$ 250.00
				$ -
				$ -
				$ -

Rogelio Pardo <rogeliopardo@easthollywood.net>

Payment Confirmation: Thank you for your payment.

2 messages

Extra Space Storage <extraspace@mail.extraspacestorage.com> Fri, Nov 27, 2020 at 12:04 AM
Reply-To: donotreply@extraspace.com
To: budgetcommittee@easthollywood.net

We've Received Your Payment | View online

MY ACCOUNT SELF STORAGE CONTACT US

Payment Success!

This is a quick little note to let you know that your monthly payment was processed successfully.

Thank you for protecting your valuable belongings with us!

MY ACCOUNT

Your Facility Information:
4728 Fountain Ave
Los Angeles, CA 90029
(323) 333-9133

Get Directions

Payment Information:

Date: 11/27/2020 8:03:55 AM

Amount: $170.20

Account Number: 1006326471

Unit Number: 4235

Let's get social

This email was sent to: **budgetcommittee@easthollywood.net**

This email was sent by: Extra Space Storage, 2795 East Cottonwood Pkwy, Suite 400, Salt Lake City, UT 84121

Manage Your Preferences or **Unsubscribe** at any time. We respect your right to privacy – **view our policy.**

© 2018 Extra Space Storage LLC.

Ninoska Suarez <ninoskasuarez@easthollywood.net> Fri, Nov 27, 2020 at 7:33 AM
To: Rogelio Pardo <rogeliopardo@easthollywood.net>

Best regards,

Nina Suárez

Begin forwarded message:

From: Extra Space Storage <extraspace@mail.extraspacestorage.com>
Date: November 27, 2020 at 12:04:01 AM PST
To: BudgetCommittee@easthollywood.net
Subject: Payment Confirmation: Thank you for your payment.
Reply-To: donotreply@extraspace.com

[Quoted text hidden]

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)

This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: EAST HOLLYWOOD

SECTION I- APPLICANT INFORMATION

1a)

RESISTERHOOD LA, INC.	82-355423	CA	9/20/2020
Organization Name	*Federal I.D. # (EIN#)*	*State of Incorporation*	*Date of 501(c)(3) Status (if applicable)*

1b)

4821 LANKERSHIM BLVD. SUITE F296	NORTH HOLLYWOOD	CA	91601
Organization Mailing Address	*City*	*State*	*Zip Code*

1c)

6324 W 3RD ST	LOS ANGELES	CA	90036
Business Address (If different)	*City*	*State*	*Zip Code*

1d) ***PRIMARY CONTACT INFORMATION:***

STEPHANIE HACHEM	774-253-0756	HACHEM.STEPHANIE@GMAIL.COM
Name	*Phone*	*Email*

2) Type of Organization- Please select one:

☐ Public School *(not to include private schools)* **Attach Signed letter on School Letterhead**

or

☑ 501(c)(3) Non-Profit *(other than religious institutions)* **Attach IRS Determination Letter**

3)

Name / Address of Affiliated Organization (if applicable)	*City*	*State*	*Zip Code*

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

resisterhood LA, Inc. (a 501c3 non-profit) is organizing and hosting a family-friendly volunteer and advocacy virtual event that surrounds the issues of homelessness in our community. Volunteers will build hygiene kits, write notes of encouragment for recipients and hear from speakers with lived in experience on what they have been through and how we, as a community, can best advocate for our unhoused neighbors.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

A hygiene kit contains basic hygiene items that provide our neighbors experiencing homelessness with tools to maintain their health and sense of dignity. These kits will be distributed to the (2) LA Community Fridges located in East Hollywood, one of which is a part of the community fridge network, and the other is the The People's Bodega.

This event will give residents in the neighborhood an opportunity to volunteer and help create these kits for their unhoused neighbors while also educating the public on the issues of housing and homelessness through a virtual educational community event.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)

Personnel Related Expenses	Requested of NC	Total Projected Cost
	$	$
	$	$
	$	$

6b)

Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Hygiene kit items for 100 kits to be distributed to (2) East HLWD Community Fridges	$500	$5000
	$	$
	$	$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
❑ No ☑ Yes **If Yes, please list names of NCs:** MID CITY WEST, NORTH HOLLYWOOD

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ❑ No ❑ Yes **If Yes, please describe:**

Source of Funding	Amount	Total Projected Cost
PRIVATE DONATIONS	$3500	$5000
MID CITY WEST NPG	$500	$5000
NORTH HOLLYWOOD NPG	$500	$5000

9) What is the TOTAL amount of the grant funding requested with this application: $500

10a) Start date: 10 /26 /20 **10b) Date Funds Required:** 10 /26 /20 **10c) Expected Completion Date:** 11 /15 /20
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
❑ No ☑ Yes **If Yes, please describe below:**

Name of NC Board Member	Relationship to Applicant
JEFF MALONEY	Board Member, resisterhoodLA

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
☑ Yes ❑ No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

MARY KENNY	EXEC. DIRECTOR	Mary Kenny (Sep 30, 2020 15:05 PDT)	Sep 30, 2020
PRINT Name	*Title*	*Signature*	*Date*

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

COLLEEN EVANSON	SECRETARY		Sep 30, 2020
PRINT Name	*Title*	*Signature*	*Date*

*** If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form**

East Hollywood

Final Audit Report 2020-09-30

Created:	2020-09-30
By:	mary kenny (maryelizabethkenny@gmail.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAkoB4loxHk_RM0_IX3DjexsRaGJC7JkX9

"East Hollywood" History

Document created by mary kenny (maryelizabethkenny@gmail.com)
2020-09-30 - 9:58:47 PM GMT- IP address: 104.34.197.199

Document emailed to Colleen Evanson (colleen.evanson@gmail.com) for signature
2020-09-30 - 9:59:07 PM GMT

Email viewed by Colleen Evanson (colleen.evanson@gmail.com)
2020-09-30 - 10:02:56 PM GMT- IP address: 66.249.80.131

Document e-signed by Colleen Evanson (colleen.evanson@gmail.com)
Signature Date: 2020-09-30 - 10:03:38 PM GMT - Time Source: server- IP address: 75.82.112.176

Document emailed to Mary Kenny (verymaryk@gmail.com) for signature
2020-09-30 - 10:03:40 PM GMT

Email viewed by Mary Kenny (verymaryk@gmail.com)
2020-09-30 - 10:04:52 PM GMT- IP address: 66.249.80.139

Document e-signed by Mary Kenny (verymaryk@gmail.com)
Signature Date: 2020-09-30 - 10:05:19 PM GMT - Time Source: server- IP address: 104.34.197.199

Agreement completed.
2020-09-30 - 10:05:19 PM GMT

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JAN 11 2018

RESISTERHOOD LA INC
11030 AQUA VISTA ST APT 9
NORTH HOLLYWOOD, CA 91602-3190

Employer Identification Number:
82-3554233
DLN:
26053747002327
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
509(a)(2)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
November 16, 2017
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form

NC Name: East Hollywood Neighborhood Council	**Meeting Date:** 10/19/2020
Budget Fiscal Year: 2020/2021	**Agenda Item No:** IX. C.
Board Motion and/or Public Benefit Statement (CIP and NPG):	Budget and Finance Committee recommendation for support of NPG application submitted by Sisterhood LA for up to $500 to fund 100 hygiene kits to be distributed at East Hollywood Neighborhood Fridge locations.
Method of Payment: (Select One)	☐ Check ☐ Credit Card ☐ Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Arasele Torrez	Dist. 6 Rep				X		
Ninoska Suarez	Vice President/At-Large Rep	X					
Rogelio Pardo	Treasurer/Dist. 3 Rep	X					
Jeff Zarrinnam	Corresponding Treasurer/Business Rep	X					
Chelsea Mottern	Faith Representative	X					
Faye Altobar	Corresponding Secretary/Comm. Srv. Rep	X					
Daniel Strongman	Dist. 1 Rep	X					
Shahan Suzmeyan	Public Safety Rep	X					
Lynn Campbell	Arts/Culture Rep	X					
Doug Haines	Tenant Rep	X					
Jillian Schultz	Property Owner Rep	X					
Kyle Gregory	At Large Rep	X					
Lisa Scott	Dist. 2 Rep	X					
Jasmin Torres	Youth Rep					X	
Kevin Acevedo	Student Rep				X		
Jeffrey Maloney	Homeless & Displacement Rep.						X
Skylar Summers	Dist. 5 Rep	X					
Lucine Poturyan	Dist. 4 Rep					X	
Board Quorum: Yes	**Total:**	13			2	2	1

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature	Authorized Signature: Jeff Zarrinnam
Print/Type Name: Rogelio Pardo	Print/Type Name: Jeff Zarrinnam
Date: 10/19/2020	Date: 10/19/2020