Monthly Expenditure Report

Reporting Month: February 2020 **Budget Fiscal Year: 2019-2020**

NC Name: East Hollywood Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	**Total Spent**	**Remaining Balance**	**Outstanding**	**Commitments**	**Net Available**
$48988.99	$1400.05	$47588.94	$22123.00	$3500.00	$21965.94

Monthly Cash Flow Analysis					
Budget Category	**Adopted Budget**	**Total Spent this Month**	**Unspent Budget Balance**	**Outstanding**	**Net Available**
Office	$25710.00	$929.20	$21298.94	$5423.00	$9875.94
Outreach		$470.85		$6000.00	
Elections		$0.00		$0.00	
Community Improvement Project	$12000.00	$0.00	$12000.00	$0.00	$12000.00
Neighborhood Purpose Grants	$14290.00	$0.00	$14290.00	$10700.00	$3590.00
Funding Requests Under Review: $3500.00		Encumbrances: $0.00		Previous Expenditures: $3011.01	

Expenditures						
#	**Vendor**	**Date**	**Description**	**Budget Category**	**Sub-category**	**Total**
1	GOOGLE GSUITE EASTHOLL	02/02/2020	Credit Card Transaction	General Operations Expenditure	Office	$96.00
2	EXTRA SPACE 0353	02/10/2020	Storage unit payment for January - June 2020	General Operations Expenditure	Office	$833.20
3	SQ BA	02/28/2020	Retreat breakfast. BAC Approved 2/24/2020 for Agenda item D1	General Operations Expenditure	Outreach	$217.19
4	SQ RICK'S PRODUCE MAR	02/29/2020	Retreat breakfast. BAC Approved 2/24/2020 for Agenda item D1	General Operations Expenditure	Outreach	$253.66
	Subtotal:					**$1400.05**

Outstanding Expenditures						
#	**Vendor**	**Date**	**Description**	**Budget Category**	**Sub-category**	**Total**
1	Ricks Produce	05/01/2020	Approved Emergency Funding Plan for Ricks Produce to distribute 100 boxes to families in need	General Operations Expenditure	Outreach	$2500.00

2	Fountain Avenue Baptist Church Hope Center	05/06/2020	Use of Emergency funds to provide meals as part of covid relief	General Operations Expenditure	Outreach	$2500.00
3	Parents,Teachers/Educators & Students in Action	06/12/2020	Funding for Parents, Teachers/Educators & Students in Action to support critical need services and education platforms for students during COVID-19	Neighborhood Purpose Grants		$3500.00
4	The Community Development Center	06/12/2020	Support for East Hollywood Farmers Market to support marketing efforts to engage community members in 90027 and 90029	Neighborhood Purpose Grants		$2000.00
5	City of LA Publishing Services	06/12/2020	Business cards for EHNC Board	General Operations Expenditure	Office	$423.00
6	EnrichLA	06/12/2020	Support of Garden Ranger program offering gardening lessons to students	Neighborhood Purpose Grants		$1000.00
7	Danny Cohen Design	06/12/2020	Payment requested for redesign and establishment of a new functioning website.	General Operations Expenditure	Office	$5000.00
8	Dominique Carella	06/15/2020	Requesting 1000 deposit for vendor as services have been rendered, but is pending service agreement with City. Remaining balance of $3500 to be encumbered as separate invoice	General Operations Expenditure	Outreach	$1000.00
9	Friends of Cahuenga Library	06/16/2020	NPG for library to provide spanish language books to community as well as hygiene/personal supplies	Neighborhood Purpose Grants		$1200.00
10	The Fountain Theater	06/19/2020	Approval of revised NPG for 1500 for The FOuntain Theather to fund the Walk the Beat Program	Neighborhood Purpose Grants		$1500.00
11	LifeKit Los Angelles	06/19/2020	NPG support for LifeKit, providing sanitation and other critical supplies to unhoused residents	Neighborhood Purpose Grants		$1500.00
	Subtotal: Outstanding					**$22123.00**

Receipts:

Rick's Produce Market

755 N. Virgil Ave
Los Angeles, CA 90029
(626) 991-5491

Feb 29, 2020
9:22 AM

PURCHASE

Authorization 047649
Receipt pO1G

MASTERCARD
AID A0 00 00 00 04 10 10

TO GO

Ranchero Bagel x 7 ($8.95 each)	$62.65
Orange Juice 64 oz x 2 ($10.00 each)	$20.00
Custom Amount x 2 ($20.00 each)	$40.00
Custom Amount	$35.00
Rick's Breakfast Burrito x 7 ($12.49 each)	$87.43
Student Discount (10% off)	−$24.51
Subtotal	$220.57
Tip	$33.09
Total	**$253.66**
9.25% Tax Included, $4.77	
MasterCard 9239 (Chip)	$253.66
Rogelio Pardo	

Invoice

Invoice number: 3690014862

Google LLC
1600 Amphitheatre Pkwy
Mountain View, CA 94043
United States
Federal Tax ID: 77-0493581

Bill to

Jeff Zarrinnam
East Hollywood Neighborhood Council
1160 North Vermont Avenue
Los Angeles, CA 90029
United States

Details

Invoice number	3690014862
Invoice date	Jan 31, 2020
Billing ID	2739-4331-1509
Domain name	easthollywood.net

Google Cloud - G Suite

Total in USD **$96.00**

Summary for Jan 1, 2020 - Jan 31, 2020

Subtotal in USD	$96.00
Tax (0%)	$0.00
Total in USD	$96.00

You will be automatically charged for any amount due.

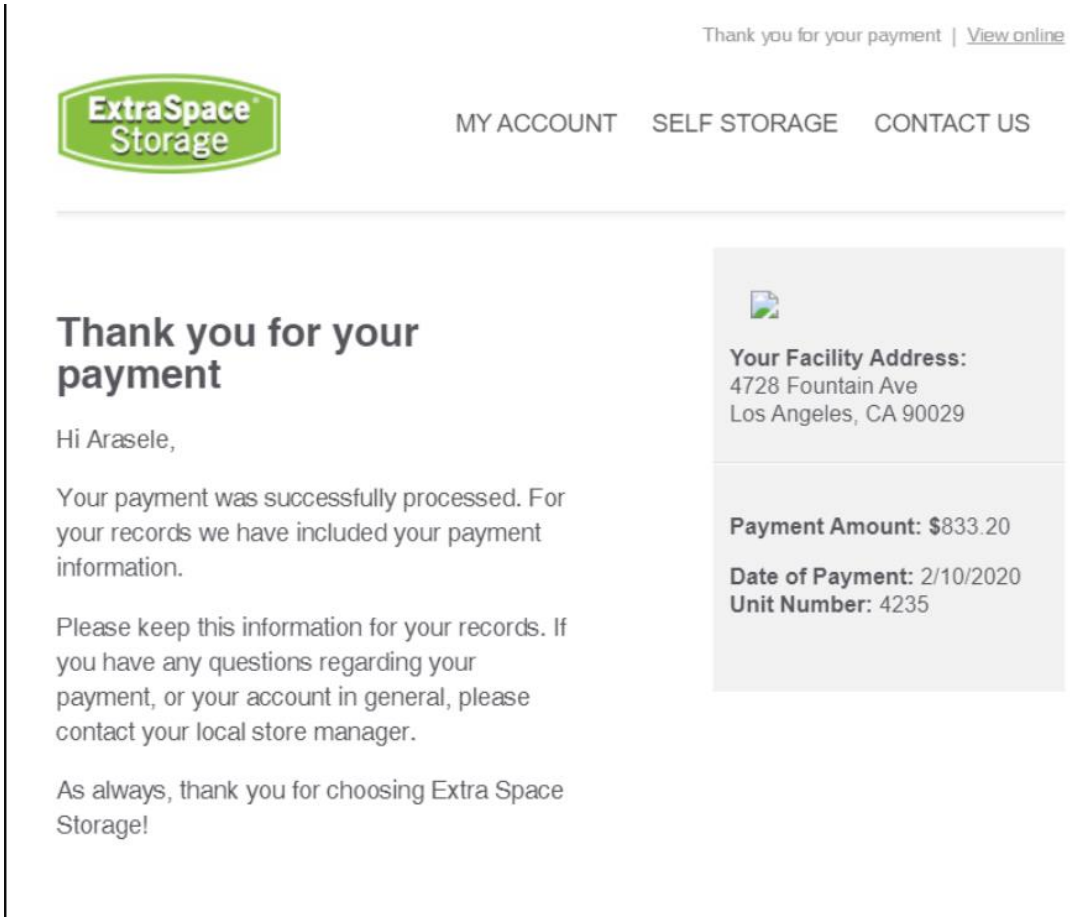
Google™ **Invoice**

Invoice number: 3690014862

Subscription	Description	Interval	Quantity	Amount($)
G Suite Basic	Usage	Jan 1 - Jan 31	16	96.00

Subtotal in USD	$96.00
Tax (0%)	$0.00
Total in USD	**$96.00**

EHNC Storage from January 27, 2020 – June 27, 2020



INVOICE

Invoice Date: 2/29/2020

Caterer
Diamond One Investments, Inc.
Which Wich? Hollywood and Western
5529 Hollywood Blvd., Los Angeles, CA 90028
Phone: (323) 498-5170
Fax: (323) 498-5971

Client
Name: EAST HOLLYWOOD NEIGHBORHOOD COUNCIL
Email: gessellymarroquin@easthollywood.net

Order

Order Date: 2/24/2020
Delivery Date: 2/29/2020
Delivered by: Third-Party Delivery
Delivery Address: Cahuenga Branch Public Library, 4591 Santa Monica Blvd, Los Angeles, CA 90029
Delivery Note: (Classroom; lower level)
Delivery Time: 11:45 AM
Delivery Contact:
- (323) 632-4215
- (323) 382-3796
- (323) 453-4664

Qty	Item	Price / Unit	Subtotal
1	Large Traditional Tray	$100.00	$100.00
2	Additional Individual Sandwiches	$6.67	$13.34
20	Canned Drink	$1.50	$30.00
20	Chips	$1.50	$30.00
	Subtotal		$173.34
	Delivery Charge		$15.00
	Tax		$2.85
	Order Total		**$191.19**

Optional Tips and Gratuity

10%	$17.33
15%	$26.00
Custom	$42.50
Tips Amount	$26.00
Grand Total	**$217.19**