**CITY OF LOS ANGELES**

**EAST HOLLYWOOD NEIGHBORHOOD COUNCIL**

**GOVERNING BOARD SPECIAL MEETING MINUTES**

**Monday, May 18, 2020**
**Called to Order 7:11 PM**

**Via Zoom**
**Minutes Approved August 17, 2020**


**EAST HOLLYWOOD NEIGHBORHOOD COUNCIL**
**CERTIFIED COUNCIL #89**
**APRIL 19, 2007**

**P.O BOX 292359**
**LOS ANGELES, CA 90029**

**ehnc@easthollywood.net**
**www.EastHollywood.net**


**ERIC GARCETTI – MAYOR**

**GOVERNING BOARD OFFICERS**

Arasele Torrez - President
Ninoska Suarez - Vice President
Rogelio Pardo – Treasurer
Jeff Zarrinnam - Corresponding Treasurer
Gesselly Marroquin - Recording Secretary
Faye Altobar - Corresponding Secretary

**GOVERNING BOARD MEMBERS**

Daniel Strongman
Lisa Scott
Shahan Suzmeyan
Lynn Campbell
Doug Haines
Jillian Schultz
Kyle Gregory

EHNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motions/Resolutions (as stated at the Meeting, which take precedence over versions written on the Agenda, if different); quotes (words that have quotation marks (“”) at the beginning and ending of a word or words); and other wording from the Agenda such as the first paragraph(s) of some Items. Items are listed in and match the same order as on the Agenda.

## I. Welcome and Introductions

A. Call to Order at 7:11 p.m.

B. Opening Remarks/Welcome Address *Arasele Torrez, President*

C. Public Comment on Non-Agenda Items (Please limit to two minutes per speaker.)

**A) Community Reports**

1. LAPD Report
2. Neighborhood Prosecutor *(Andrew Said)*
3. Budget Advocate Report
4. CD13 Report, Office of Councilmember Mitch O'Farrell

Everyone is still checking e-mails and voice mail. The big projects are 1) The Councilmember recently voted to fund $1 million into a Rental Assistance grant. HSID is working on logistics and the program should be online by the end of the month. 2) The Councilmember will be giving $1 million to assist small businesses (less than 26 employees) in CD13. 3) The Councilmember introduced a new Anti-price-gouging law, making it unlawful for a third-party food delivery service app (GrubHub, DoorDash) to charge more than 15% of the purchase price in fees to a restaurant. 4) The Councilmember requested a Report Back on incentives that would make it easier for businesses to telecommute to reduce the amount of congestion and traffic from folks commuting to work every single day.

Field updates: Several projects have all had to be postponed, such as the mural installation at Dayton Heights, several sidewalk repair projects and the Bike in Movie. I'll be reaching out about moving the mural piece online. Projects such as the tunnel closures at Hollywood Blvd. and New Hampshire and the pedestrian tunnel at Santa Monica & Normandie are moving out of the design phase and going out to bid. We've planted 13 new trees on Willowbrook and Lillycrest between Edgemont and Heliotrope as part of the Department of Sanitations Tree-mendous Program. We've increased the crossing time at the intersection of Kingsley and Hobart, in front of Kingsley Manor Senior Home, by the Jon's; installed new stop signs at Kingsley and Swansea and are working on repairing those sidewalks, as well.

5. City of LA Report, Office of Mayor Eric Garcetti

6. Assembly District 43 Report, Office of AssemblymemberLaura Friedman, Seamus Garrity
7. LA County Supervisor Sheila Kuehl, Fernando Morales

The office transitioned in February, so Fernando Morales is now District Director and Erin Seinfeld is now the EH Field Deputy. There are now 38,451 positive cases of COVID-19 and 1,839 total deaths. As of today, 350,000 people in L.A. County have been tested and the percentage of positive cases has lowered to 9 percent. This is since Mayor Garcetti has allowed L.A. City testing to those who are asymptomatic.

Three types of housing include 1) Medical Sheltering – for symptomatic individuals experiencing homelessness, or those who have had close contact or been exposed to COVID-19; 2) Project Roomkey, which secures hotel rooms, motel rooms and now trailers for vulnerable people experiencing homelessness, with a focus on seniors and individuals people with existing health conditions; 3) Thirty-two hotels leased and more still coming online to protect those experiencing homelessness from potentially contracting COVID-19.

Last week's Health Officer Order allowed more re-openings. Nina will be posting it on the EHNC website and social media. On May 12 Supervisor Kuehl offered a motion directing LAHSA to create a homeless COVID-19 recovery plan to those who have secured temporary and permanent housing can stay there and not fall back into homelessness. She also motioned to ensure that everyone receives a ballot to vote by mail – then Governor Newsome did it across the state. If you or anyone has difficulties, reach out to our office. If you're calling a government entity and you're on hold for two hours, hang up and call your representative.

**III. Community Voices**

1. Thai CDC Update: No update.
2. East Hollywood BID (Jeff Zarrinnam): Coming to the end of its 10-year term, so focusing
3. on starting the renewal process.
4. Route 66 BID (Jeff Zarrinnam): Finally got approval from the Clerk's office with the
5. Management District Plan, so moving forward with a petition and gathering signatures.
6. Hollywood / Western BID (Jeff Zarrinnam): Also got approval to move forward with a
7. petition and a Management District Plan.
8. Hollywood 4wrd east hub: No update.
9. 
10. Hollywood Chamber of Commerce (Jeff Zarrinnam**):** All tenants and Walk of Fame
11. ceremonies canceled until further notice, but an ample discussions and webinars
12. scheduled to help with the COVID crisis, including Town Halls with Senator Ben Allen,
13. Senator Durazo and Congressman Adam Schiff.
14. 
15. 

**Break (Meet & Greet)**

**IV. Meeting of EHNC Governing Board - Public is welcome and encouraged to**

**stay**

**A. Committee Reports**

IV. Meeting of EHNC Governing Board - Public is welcome and encouraged to stay A.

Committee Reports

| | | |
|---|---|---|
| a. Executive | b. Planning & Entitlement | c. Outreach |
| d. Arts & Culture | e. Community Health | f. Youth & Education |
| g. Budget & Finance | h. By-laws | i. Business & Econ. Development |
| j. Public Safety | k. Design & Beautification | l. IT |

| | | |
|---|---|---|
| m. Ad Hoc Homeless | | |

**I. Budget Update** (Rogelio Pardo, Treasurer)

**A.** February 2020 MER: Couldn't generate the report via Zoom.

**B.** March 2020 MER:
Rogelio moved to approve the report. Jeff seconded. MOTION PASSED. Roll Call Vote with 8 yes, 2 abstentions and 2 absent.

**C.** April MER: Rogelio moved to approve the report. Jeff seconded.
MOTION PASSED. Roll Call Vote with 9 yes, 1 abstention and 2 absent.

**II.** Action Items

**A. Update on:** Bike in Movie collaboration with LFNC update.
LFNC is still committed to making this happen, when it's safe. Barnsdall remains closed, despite other openings.

**B. Update on:** EHNC Logo & roll out.
Should have the logo ready for approval at the next meeting for Bylaws and masks. Jillian will send a Doodle poll to check availability for a Special Meeting between the 26th and 4th to discuss Bylaws and the EHNC logo.

**C. Discussion and possible action:** to spend up to $2,500 of COVID-19 Emergency Funds on Produce Boxes by Rick's Produce in effort to alleviate COVID Crisis.
Nina moved to approve the action. Jeff seconded. MOTION PASSED. Roll Call Vote with 10 yes and 2 absent.

**D. Discussion and possible action:** to spend up to $2,500 of COVID-19 Emergency on meals by Fountain Avenue Baptist Church Homeless Food Ministry to alleviate food insecurity due to COVID Crisis.
Jeff moved to approve the action. Shahan seconded. MOTION PASSED. Roll Call Vote with 10 yes, 1 abstention and 2 absent.

**E. Discussion and possible action:** spending up to $5,000 in produce/food boxes to alleviate food insecurity in East Hollywood.
Nina moved to approve the action. Rogelio seconded. MOTION PASSED. Roll Call Vote with 9 yes, 2 abstentions and 2 absent.

**F. Discussion and possible action:** regarding spending up to $50 per month on hosting site for website.
Item was tabled by Nina.

**G. Discussion and possible action:** regarding spending up to $1000 on Website service by Danny Cohen Designs.
Danny had to revise his invoice, resulting in the price increase.

**H. Discussion and possible action:** regarding spending up to $1000 on purchasing EHNC mask for outreach purposes.
Jeff moved to approve the action. Gesselly seconded. MOTION PASSED. Roll Call Vote with 10 yes, 1 abstention and 2 absent. Discussion of increasing funding to $5,000 at a Special Meeting. Rogelio asked that Jeff coordinate with Jillian to get the revised logo and to be in contact with the vendor, as soon as that's finalized.

**I. Discussion and possible action:** regarding recommendation to LADOT Slow Street program.
A city program closing about 20 small streets, so people can walk and social distance without traffic going through. E-mail Nina with recommendations of streets to participate in the program.

**J. Discussion and possible action:** revising EHNC Bylaw cover letter.
Item tabled by Nina.

**K. Discussion and possible action:** revising EHNC Bylaw Table of Contents
Item tabled by Nina.

**L. Discussion and possible action:** revising EHNC Bylaw Article I
Jeff moved to approve the change in Article 1. Nina seconded. MOTION PASSED UNANIMOUSLY. Roll Call Vote with 12 yes and 1 absent.

**M. Discussion and possible action:** revising EHNC Bylaw Article II.
Nina moved to approve the changes in Article II. Jeff seconded. MOTION PASSED UNANIMOUSLY. Roll Call Vote with 12 yes and 1 absent.

**N. Discussion and possible action:** revising EHNC Bylaw Article III.
Jeff moved to approve changes to Article III. Jillian seconded. MOTION PASSED. Roll Call Vote with 11 yes, 1 no and 1 absent.

**O. Discussion and possible action:** revising EHNC Bylaw Article IV.
No changes. Item tabled by Nina.

**P. Discussion and possible action:** revising EHNC Bylaw Article V.
Daniel moved to send Article 5 back to the Bylaws Committee for readjustment. Shahan seconded. (Vote Yes = it will return to committee; Vote no = we will stay and discuss) MOTION PASSED. Roll Call Vote with 10 yes, 2 no and 1 absent.

**Q. Discussion and possible action:** revising EHNC Bylaw Article VI.
Nina moved to approve changes to Article VI. Gesselly seconded. MOTION PASSED. Roll call vote with 12 yes and 1 absent.

**R. Discussion and possible action:** revising EHNC Bylaw Article VII.
Jillian moved to approve with the language: "And reporting to board on the financial status of the EHNC with timely Monthly Expenditure Reports." Gesselly seconded. Discussion on the motion. Nina moved to bring the motion

back to Committee, so board members can present their questions again. Kyle seconded. MOTION PASSED UNANIMOUSLY. Roll Call Vote with 12 yes and 1 absent.

**S. Discussion and possible action:** revising EHNC Bylaw article VIII.
Nina moved to approve the change to Article VIII. Rogelio seconded. Discussion on the motion. Nina included in her motion the revision to remove the last sentence in Section 2. Jeff seconded. MOTION PASSED. Roll Call Vote with 11 yes and 2 absent.

**T. Discussion and possible action:** revising EHNC Bylaw Article IX.
No changes. Item tabled by Nina

**U. Discussion and possible action:** revising EHNC Bylaw Article X.
No changes. Item tabled by Nina.

**V. Discussion and possible action:** revising EHNC Bylaw Article XI.
No changes. Item tabled by Nina.

**W. Discussion and possible action:** revising EHNC Bylaw Article XII
No changes. Item tabled by Nina.

**X. Discussion and possible action:** revising EHNC Bylaw Article XIII
Jillian moved to approve the change in Article 13. Jeff seconded. MOTION PASSED UNANIMOUSLY. Roll Call Vote with 11 yes and 2 absent.

**Y. Discussion and possible action:** revising EHNC Bylaw Article XIV
No changes. Item tabled by Nina.

**Z. Discussion and possible action:** revising EHNC Bylaw ATTACHMENT A.
Nina moved to approve ATTACHMENT A. Jeff seconded.
MOTION PASSED. Roll Call Vote with 10 yes, 1 abstention and 2 absent.

**AA. Discussion and possible action:** revising EHNC Bylaw ATTACHMENT B.
Jillian moved that ATTACHMENT B return to the Bylaws Committee before the next EHNC meeting. Nina seconded. MOTION PASSED UNANIMOUSLY. Roll Call Vote with 11 yes and 2 absent.

**BB. Discussion and possible action:** regarding approval of Carlos Delgado's resignation as the EHNC Community Services Representative (Faith Based).
Rogelio move to approve the action. Gesselly seconded. MOTION PASSED. Roll Call Vote with 10 yes, 1 abstention and 2 absent.

**CC. Discussion and possible action:** regarding approval of Bob Peppemueller's resignation as the EHNC Indigent Services Representative.
Rogelio moved to approve the action. Kyle seconded. MOTION PASSED. Roll Call Vote with 8 yes, 2 no, 1 abstention and 2 absences.

**DD. Discussion and possible action:** regarding approval of Anwar Torres's resignation as the EHNC STUDENT REPRESENTATIVE.
Jeff moved to approve the action. Rogelio seconded. MOTION PASSED. Roll Call Vote with 10 yes, 1 no and 2 absent.

**EE. Discussion and possible action:** regarding change governing board meeting time from 6:30pm to 7:00pm.
Rogelio moved to approve the action. Gesselly seconded. MOTION PASSED. Roll Call Vote with 8 yes, 2 no, 1 abstention and 2 absent. Faye agreed to be a timer, to give meetings a hard start and end time.

**V. New / Old Business**

a) Nina asked for board members' physical presence at events, as well as emotional support.

b) Arasele asked that members consider joining the Community Impact Statement Team.

c) Arasele asked Gesselly to send out an updated roster

d) Discussion on inviting interested members to join virtual board meetings as guests, perhaps with a letter of intent; discussion on recruitment activity, social media and of planning a virtual "NC 101" recruitment event. Nina asked Rogelio to discuss it with the NPG holder, so it could be put on the next Agenda and be ready for a vote at the Special Board Meeting.

*[Jeff left at 10:01 p.m.]*

e) Note that Arasele was unable to chair this meeting due to outdated electronic equipment. Agreement for Nina to arrange a hand-off of the EHNC iPad to Arasele for use for in chairing board meetings.

**VI. Adjournment at** 10:11p.m.